

**Developmental Disabilities Council
Membership Committee
Minutes
January 17, 2008**

Present

Larry Garman (Committee Chair), Amber Blevins, Vickie Foster, Mike Hatch, Becky Lasky, Alicia McRae, Joy Pendergrass

Absent

Suzanne Gries, Leandro Razo

Staff

Linda Walling, Eva Rooks

Call to order

The meeting was called to order and introductions were made.

Adjustments to the Agenda

There were none.

Minutes

Mike moved and Becky seconded to approve the minutes as written.

Development Day Update

Linda reported that Jim Cory has a prior commitment and is not able to speak at the development day.

The Committee discussed having all five of the new Council members and one of the “newer” staff to be panel speakers during the morning of development day. They would like Linda to ask Jodi if she would be willing to be a presenter.

Eva would like to facilitate the afternoon of development day. She would like the workshop to be on our ability to change and what we can do about it. It will be a great exercise to for the Council to:

Learn how assumptions are made;
Explore how “big assumptions” effect our ability to change;
Use a “change model” that explores our big assumptions;
How we can challenge and change our “big assumptions”; and

Explore ways to use this model in our personal

and professional life

The committee decided the draft agenda for development day.

Town Meeting/Wenatchee

Linda presented an idea that Ed shared about calling the event a town meeting instead of an open house. The thought is that people are more likely to come to a town meeting. To share their concerns and discuss issues facing people with developmental disabilities. The hope is that they will want to become more informed and involved in these issues?

Eva distributed a flyer she created for the town meeting for the Committees approval. They reviewed the flyer and asked that Eva add a request to RSVP. The Committee approved the flyer and thanked Eva for her work on it.

Alicia and Brenda were asked if they would email contact information for organizations and individuals to help get the word out. Both agreed to do so.

Attendance/Reappointments

Linda distributed council term information, organizational charts for agency representatives and an attendance record.

The Committee reviewed the absences and began the discussion about how many absences should to allow before a letter of intent should be sent out. Alicia thought she had a copy of a letter that her organization used to send out to their participants. She agreed to send it to Linda.

They also talked about and decided to track attendance from July until June. That would follow the term schedule, since the Council terms end officially June 20th every year.

The Committee looked at the organizational charts for all of the agency representatives. It was decided that all of the representative were at the appropriate level in their organizations. The talked again about what the representative reports and if there should be a time limit. It was decided that content of what the representative's report and how long they talk should go to the Governance Committee for a policy on agency reporting guidelines.

The Committee decided to begin recruitment and have it run through the end of March. Interview would be conducted in April with recommendations to the Governor in May.

Plaque/Paperweight Information

Linda handed out information on various plaques and paperweights. The Committee discussed their options and decided on an award in the shape of Washing State with a green tint. They would like all the awards to have the Council's new logo, the members name, a phrase and then the service dates.

The Committee decided on the phrase "In appreciation of your service and your commitment to individuals with developmental disabilities".

The Committee asked that Linda order an award for those who went off the Council last year and one for those going off this year. They would also like to see if there is a price break if we order a certain amount. Linda will check to see how many need to be ordered to receive the price break.

Member At-Large

The Committee discussed the benefit of having members at-large. They felt that it is a good idea and would expose more people to the Council and what it does. The Committee decided not to pursue having members at-large because of the additional costs.

They discussed and would like to explore the idea of connecting with leadership participants during leadership training. If possible the Committee would like leadership participants to attend a Council meeting.

Web Update

Eva updated the Committee on all of the forms that she has placed on the member's only page of the Council's website. They are the application, travel form and conflict of interest forms. The application can either be filled out online or printed and mailed in.

She also came up with the idea of mini videos that are only one to two minutes each. They would feature Council members and be on one subject at a time. For example the first would be on What is the Developmental Disabilities

Council and the second would be about what it is like to be a Council member. She hopes to begin filming at the March Council meeting.

Report to the Council

Panelists for the development day were selected;

Town meeting for the May meeting; and

Video recordings will be shot at March meeting

March Agenda

Letter to employers;

Letter to those not appointed;

Finalize town meeting agenda; and

Development Day